

THE CONSTITUTION

OF

**TANZANIA CENTER FOR RESEACH, POLICY,
GOVERNANCE AND MEDIA**

2025

PART I: PRELIMINARY

ARTICLE 1: Short title and Commencement

This Constitution shall be cited as the Constitution of **TANZANIA CENTER FOR RESEACH, POLICY, GOVERNANCE AND MEDIA** of 2025, and shall come into operation after registration.

ARTICLE 2: Interpretation

Unless the context otherwise requires in this Constitution, the following expression shall have the following meaning that is to say-

“**Act**” shall mean the Non-Governmental Organizations Act, No. 24 of 2002 as amended in 2005 and 2019;

“**Organization**” Shall mean **TANZANIA CENTER FOR RESEACH, POLICY, GOVERNANCE AND MEDIA**;

“**Board**” Shall mean Board of Directors of **TANZANIA CENTER FOR RESEACH, POLICY, GOVERNANCE AND MEDIA**;

“**Constitution**” Shall mean the Constitution of **TANZANIA CENTER FOR RESEACH, POLICY, GOVERNANCE AND MEDIA**

“**Registrar**” shall mean the Registrar of NGOs

ARTICLE 3: Preamble/ Organization Profile/thematic area

Recognizing the pivotal role of informed research, sound policy, effective governance, and a vibrant media landscape in fostering sustainable development and democratic values within the United Republic of Tanzania; and deeply committed to advancing evidence-based solutions for the nation's challenges and opportunities, the **Tanzania Center for Research, Policy, Governance, and Media** is hereby established in Dar-es-Salaam, Tanzania. This Center stands as an independent and non-partisan institution dedicated to generating high-quality research, informing policy

formulation, promoting good governance practices, and strengthening the media's capacity to serve the public interest. Through collaborative partnerships and a commitment to excellence, we aspire to be a leading hub for knowledge creation and dissemination, contributing significantly to a more prosperous, just, and well-informed Tanzanian society.

PART II: NAME OF THE ORGANIZATION, REGISTRATION, HEAD OFFICE, AREA OF OPERATION, CORE VALUES

ARTICLE 4: Name of the Organization

The name of the Organization shall be **TANZANIA CENTER FOR RESEACH, POLICY, GOVERNANCE AND MEDIA**

ARTICLE 5: Registration

The Organization shall be registered as a Non Governmental Organization under the NGOs Act No. 24 of 2002 as amended 2005 and 2019.

ARTICLE 6: Head Office

The head office will be based at Kwembe street, Kwembe ward, Ubungo District **DAR ES SALAAM** Region
P.O.BOX 79146

ARTICLE 7: Area of Operation

The Organization shall operate in TANZANIA (Tanzania Mainland and Zanzibar)

ARTICLE 8: Core Values

The core values of the Organization are as hereunder-

1. Commitment;
2. Respect;
3. Accountability;
4. Integrity;

5. Innovation;
6. Result Focus.

PART III: VISION, MISSION, OBJECTIVES, PROTECTION OF THE ORGANIZATION

ARTICLE 9: Vision Statement

A thriving and just Tanzania, powered by informed policy, accountable governance, and an engaged citizenry.

Belief (Our Guiding Principles):

- **Evidence is Foundational:** We believe rigorous research and data are the cornerstones of effective solutions and sustainable development for Tanzania.
- **Integrity is Paramount:** We operate with unwavering independence, objectivity, and ethical standards in all our work and partnerships.
- **Governance Matters:** We champion transparency, accountability, inclusivity, and the rule of law as essential for a responsive and equitable society.
- **Collaboration Amplifies:** We foster open dialogue and strategic partnerships, recognizing that collective action drives meaningful and lasting change.
- **Impact Drives Us:** We are committed to excellence and relevance, ensuring our work contributes tangibly to Tanzania's progress and the well-being of its people.

ARTICLE 10: Mission Statement

To advance Tanzania's development by generating credible research, fostering evidence-informed policy and governance reforms, and strengthening the media's role in promoting accountability and public engagement.

ARTICLE 12: Objectives

- (1) **Produce Actionable Knowledge:** Conduct and disseminate high-quality, relevant research on critical Tanzanian policy, governance, economic, and social issues.
- (2) **Bridge Evidence to Policy:** Translate complex research into accessible, practical recommendations and facilitate constructive dialogues that inform effective policy-making and implementation.
- (3) **Champion Good Governance:** Promote and support initiatives aimed at enhancing transparency, accountability, citizen participation, and the effectiveness of public institutions in Tanzania.
- (4) **Empower Informed Discourse:** Strengthen the capacity of Tanzanian media professionals and outlets to report accurately, ethically, and insightfully on research, policy, and governance developments.
- (5) **Catalyze Collaboration:** Serve as a trusted, independent hub for knowledge sharing, dialogue, and collaboration among policymakers, researchers, civil society, media, and the public to address national challenges

ARTICLE 11: Application of Laws

The Organization shall operate in accordance with this Constitution, Rules and Regulations made under it, but shall not exclude in any way the application of any other written laws of Tanzania.

PART IV: MEMBERSHIP AND TYPES OF MEMBERS

ARTICLE 12: Membership

Membership to the Organization shall be voluntary and open to any individual who has attained the age of 18 years and above, of sound mind and who is ready to join hands in supporting and promoting vision, mission and objectives of the Organization.

ARTICLE 13: Types of Members

There shall be three types of members-

1. **Founder members:** These are members who made the initiatives to establish this Organization;
2. **Ordinary members:** These are members who join the Organization after its establishment;
3. **Honorary members:** These are members who are appointed by the General Meeting as the recognition of their outstanding contribution to the Organization and to the community.

ARTICLE 14: Rights of Members

1. To elect/vote and be elected/voted in the leadership of the Organization except for honorary members;
2. To defend him/her and to be given a chance to answer to any charges that might be logged against him/her before termination of membership;
3. To attend General Meeting;
4. Participate in all Organization activities as he/she may be required to do so;
5. Receiving information of the Organization progress by any means of communication.

ARTICLE 15: Cessation of Members

Members shall cease if any the following happens-

1. By resignation;
2. Expulsion for misbehavior, failure to adhere to Organization's resolutions and these constitutions;
3. Failure to attend three consecutive General Meeting without reasonable information;
4. Incapability to perform his/her obligations due to mental disorder;
5. Failure to pay subscription fees for two years consecutively;
6. Death.

ARTICLE 16: Liabilities/Obligation of Members

1. To pay fees that is prescribed by the general Meetings;
2. To attend all meetings that requires his/her presence;
3. To participate in all the activities of the organization as planned;
4. To keep secret all matters and decisions of the organization;

PART V: ORGANIZATION STRUCTURE AND OFFICE BEARERS

ARTICLE 17: Chairperson

There shall be chairperson of the organization who;

1. Shall preside over General Meeting of the organization;
2. Be the spokesman for the organization;
3. Shall be a signatory to the bank account.
4. Shall be the overseer of the organization's daily activities

ARTICLE 18: Executive Secretary

There shall be Executive Secretary of the organization who;

1. Shall call meetings in consultation with the Chairperson;
2. Shall arrange schedule of duties in the office;
3. Shall receive all letters including application letters from new members and to submit them to the General Meeting for approval;
4. Shall keep all documents of the Organization;
5. Shall be a signatory to the Organizations bank account;
6. Shall keep records of all assets of the Organization.

ARTICLE 19: Treasurer

There shall be Treasurer of the organization who;

1. Shall receive and keep all the money of the Organization;
2. Shall prepare the annual budget and estimates of the Organization to be presented to the General Meeting;
3. Shall keep all records of assets, records of accounts and books of account;
4. Shall prepare financial records of statements of income and expenditure and submit the said documents together with audited report to the General Meeting;
5. Shall be a signatory to the bank account.

PART VI: ELECTION AND TERMS OF LEADERSHIP

ARTICLE 20: Chairperson

The Chairperson of the Organization shall be elected among the members by the General Meeting and hold office for five years.

ARTICLE 21: Executive Secretary

The Executive Secretary of the Organization shall be elected among the members by the General Meeting and hold office for five years.

ARTICLE 22: Treasurer

The Organization shall have a Treasurer who shall be elected among the members by the General Meeting and hold office for five years.

ARTICLE 23: Modalities of Renewal

The Chairperson, Executive Secretary and Treasurer after completion of five years they may be re-elected for another term of five years which shall be final.

PART VI: BOARD OF DIRECTORS**ARTICLE 24: Establishment of the Board of Directors**

1. There shall be a Board of Directors composed of the Chairperson, Executive Secretary, Treasurer and other three members appointed by General Meeting;
2. Members of the Board shall hold the office for five years and may be re-appointed for the last term of five years.
3. The Chairperson of the Board shall be elected by the General Meeting among Board members while the Chairperson of the Organization shall be Secretary to the Board;
4. Board of Director shall hold the meeting twice a year but may meet at any time in case of emergency;
5. Quorum shall be 2/3 of the Board members.

ARTICLE 25: Function and Duties of Board of Directors

1. To make Rules and Regulations;
2. To protect and advance the image of the Organization;
3. To recruit staffs;

4. To participate in developing Organization's Strategic plans;
5. To appoint auditor(s);
6. To convene projects to be carried out by Organization, conduct or cause to be conducted feasibility studies for such project and submit the same for approval by the General Meeting;
7. To form different committees of the Organization where necessary.

PART VII: GENERAL MEETING

ARTICLE 26: Composition of General Meeting

1. General Meeting shall be a supreme organ of the Organization composed of all members of the Organization;
2. The decisions in this meeting shall be by majority vote of members attended the meeting.

ARTICLE 27: Powers/function of the General Meeting

1. Discuss new members for admission and discipline and expel members;
2. Discuss and approve annual budgets, plans, physical and financial implementation reports;
3. Amend the Constitution;
4. Dissolve Organization;
5. Electing office bearers of the Organization;
6. Approving by-laws, Rules and Regulations, Manuals, decisions and other issues originated from the Board of Directors;
7. To approve appointment of Auditors;
8. To appoint Board of Directors.
9. Approve organization policies

ARTICLE 28: Delegation of power

General Meeting may delegate some of its powers to the Board of Directors. Board shall be required to report to the General Meeting for approval.

ARTICLE 29: Annual General Meeting

1. There shall be Annual General Meeting of the Organization held once in every two years;
2. Notice shall be given to all members ten days before the meeting;
3. Quorum shall be 2/3 of members.

ARTICLE 30: Extra-Ordinary General Meeting

1. The Extra-Ordinary General Meeting shall be held whenever there is an emergency;
2. Notice shall be given to all member two days before the meeting;
3. Quorum shall be 2/3 of members.

PART VIII: FINANCIAL, MANAGEMENT, SOURCES OF FUNDS AND USES OF FUNDS

ARTICLE 31: Financial Year

The financial year of the Organization shall be between 1st January and 31st December of the calendar year.

ARTICLE 32: Sources of Funds

The sources of funds for the Organization shall be-

1. Entry and annual fees;
2. Fundraising;
3. Legal gifts from friends;
4. Grants, donations;
5. Income generating activities.

ARTICLE 33: Uses of Funds

Funds however obtained shall solely be applied towards the promotion of the objectives of the Organization.

ARTICLE 34: Bank Account

There shall be a bank account opened in the name of the Organization. The signatories of the Account shall be any two among the three signatories to mean the Chairperson, the Executive Secretary and the Treasurer.

ARTICLE 35: Annual Reports

There will be Annual Reports consisting Annual Audited Financial Report and Annual Activities Report prepared by the office bearers under supervision of the Board of Directors and presented to the General Meeting for discussion and approval before submitting to the office of the registrar.

ARTICLE 36: Audit and Control

The appointed External Auditor(s) shall annually audit and verify the financial accounts of the Organization in accordance to the best practice principles of Accounting and Auditing. The audited financial statement shall be submitted to the General Meeting for securitization and approval.

PART X: CONSTITUTIONAL AMENDMENTS, DISSOLUTION AND COMMON SEAL

ARTICLE 37: Constitutional Amendments

Any part, clause of this Constitution may be removed, added or amended by the General Meeting by the majority vote of eligible voters held for that purpose.

ARTICLE 38: Dissolution

1. The Organization may be dissolved by resolution passed at the General Meeting, by at least a two thirds majority of members eligible to vote or by operation of law;
2. In the event Organization is dissolved, all assets remain after payment of debts shall be transferred to another Non-Governmental Organization registered under the Act with Similar objectives with this organization.

ARTICLE 39: Common Seal

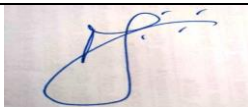
The Organization shall have Common Seal with the words of **TANZANIA CENTER FOR RESEARCH, POLICY, GOVERNANCE AND MEDIA** under custody of the **EXECUTIVE SECRETARY** The Organization seal shall be used in all Organization official documents.

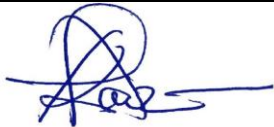
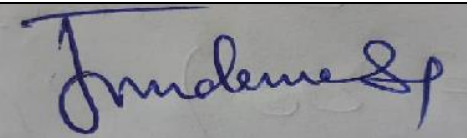
PART IX: MISCELANEOUS DISPOSITION

ARTICLE 40: Conflict Resolution

1. Whenever arises a conflict within the Organization; the Board will be responsible to settle the dispute;
2. If the Board fails to handle the dispute, the matter will be referred to the General Meeting and if the General Meeting, if dispute still persist the matter will be referred to the registrar.

LIST OF LEADERS AND FOUNDER MEMBERS

NO	NAME	SEX	POSITION	SIGNATURE
1	CHRISTINA KAMILI RUHINDA	F	CHAIRPERSON	
2	JULIUS GABRIEL MWITA	M	EXECUTIVE SECRETARY	
3	REGINALD ERIC MUNISI	M	FOUNDING MEMBER	

4	ABELA FAUSTINE KAIZA	F	TREASURER		
5	EMMANUEL GODFREY MASONGA	M	FOUNDING MEMBER		
6	JONATHAN WILFRED MNDEME	M	FOUNDING MEMBER		
7	SALUM MWALIM JUMA MWALIM	M	FOUNDING MEMBER		
8	JOHN MREMA	M	FOUNDING MEMBER		